MEMT 455: Psychology of Music
Research Poster Information

Your research poster is a visual summary of your research paper. The information needs to be clear, concise, and presented in a visually-stimulating manner. Use large font; bright colors; and tables, figures, and pictures to quickly provide information to the viewer.

Download a poster template from Blackboard or website:
http://www.posterpresentations.com/html/free_poster_templates.html.

- **Make sure your poster is sized exactly to the dimensions you prefer for printing (Our dimensions will be 3ft by 3ft or 36 inches by 36 inches).**

- If using Microsoft Power Point to create your poster, you can do this by going to the "Design" tab at the top of the page and clicking on "Page Setup". In the dropdown menu under "Slides sized for:", click **CUSTOM**, then enter your dimensions (in inches or centimeters – for us it will be 36 by 36), and press OK. Mac users – Page Setup is located under "File" at the top of the page.

- Always save your poster as you work on it (it will save as a powerpoint file). **When you are done, also save your poster as a PDF file.**

- To make sure your poster is sized correctly you can open your saved .pdf file and move your mouse to the bottom left hand side of the page and it will show you the dimensions.

- **Print your poster at Jayhawk Ink on the 2nd floor of the Kansas Union in the bookstore.**

- You can email your PDF file to jayhawkink@ku.edu or bring the PDF file in person on a flash drive.
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- Ask them to print your file at the exact size, in color, on poster paper. To avoid printing complications or pixelation, make sure you followed step #1 above.
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- Printing a poster of this size usually takes 20 minutes, but may not be ready immediately depending on where your order is in the queue, so plan accordingly.

Fun fact of the day: for KU logos (including the Jayhawk), you can go to http://identity.ku.edu/logos/downloads.shtml and download high-quality files. For research posters, use the larger .gif files.

Please let me know if you need help with anything or if you want me to review your poster before you print it. Make sure you do not wait until the last minute. As some of you have already experienced from previous conferences, the printer may quit working at the most inconvenient times. You also have several classmates that are printing posters, so expect to wait.

    Thank you to Rebecca Tast for providing the initial research poster information above.